

FEBRUARY 3 – MEETING 5  
VOLUME 28

The Ross County Board of Commissioners met on this day, February 3, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe attendance and David Glass absent.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the minutes of the January 27, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	~	SCHEDULED PAY DATE	~	TOTAL VALUE	~	DEPARTMENT	~	SCHEDULED PAY DATE	~	TOTAL VALUE	~
VOCA		2/3/2025		12.56		Engineer		2/3/2025		157.48	
VOCA		2/3/2025		85.06		Engineer		2/3/2025		48	
VOCA		2/3/2025		52.03		Engineer		2/3/2025		63.75	
Veterans Service Commission		2/3/2025		72.66		Engineer		2/3/2025		305.51	
Veterans Service Commission		2/3/2025		1367.72		Engineer		2/3/2025		819.12	
Veterans Service Commission		2/3/2025		192.5		Engineer		2/3/2025		137	
Veterans Service Commission		2/3/2025		226.88		Engineer		2/3/2025		228.96	
Veterans Service Commission		2/3/2025		294.95		Engineer		2/3/2025		164.71	
Veterans Service Commission		2/3/2025		378.13		Engineer		2/3/2025		299	
Veterans Service Commission		2/3/2025		781.26		Engineer		2/3/2025		192	
Treasurer		2/3/2025		12.99		Emergency Management		2/3/2025		9250	
Treasurer		2/3/2025		8.75		Emergency Management		2/3/2025		281	
Treasurer		2/3/2025		13.99		Emergency Management		2/3/2025		57	
Sheriff		2/3/2025		969.87		Emergency Management		2/3/2025		121.65	
Sheriff		2/3/2025		51.77		Emergency Management		2/3/2025		208.5	
Sheriff		2/3/2025		3500		Dog Warden		2/3/2025		146	
Sheriff		2/3/2025		2052		Dog Warden		2/3/2025		286.14	
Sheriff		2/3/2025		1689.9		Coroner		2/3/2025		3206	
Sheriff		2/3/2025		8800		Coroner		2/3/2025		50	
Sheriff		2/3/2025		39.56		Coroner		2/3/2025		25	
Sheriff		2/3/2025		37.01		Common Pleas Court #2		2/3/2025		2520	
Sheriff		2/3/2025		97.52		Common Pleas Court #2		2/3/2025		500	
Sheriff		2/3/2025		57.48		Common Pleas Court #2		2/3/2025		153.06	
Sheriff		2/3/2025		15.48		Common Pleas Court #1		2/3/2025		274.5	
Sheriff		2/3/2025		1224.55		Commissioners		2/3/2025		45.99	
Sheriff		2/3/2025		1700.52		Commissioners		2/3/2025		591	
Sheriff		2/3/2025		0.6		Commissioners		2/3/2025		1116.04	
Sheriff		2/3/2025		47.7		Commissioners		2/3/2025		670.69	
Sheriff		2/3/2025		295		Commissioners		2/3/2025		871.96	
Sheriff		2/3/2025		394.45		Commissioners		2/3/2025		185.85	
Sheriff		2/3/2025		16174.82		Commissioners		2/3/2025		35.09	
Sheriff		2/3/2025		1258.12		Commissioners		2/3/2025		691.25	
Sheriff		2/3/2025		17250		Commissioners		2/3/2025		585.63	
Sheriff		2/3/2025		17250		Commissioners		2/3/2025		184.76	
Sheriff		2/3/2025		1651.08		Commissioners		2/3/2025		2030	
Sheriff		2/3/2025		632.56		Commissioners		2/3/2025		1269.25	
Sheriff		2/3/2025		2100		Commissioners		2/3/2025		180.65	
Sheriff		2/3/2025		465.6		Commissioners		2/3/2025		96.47	
Sheriff		2/3/2025		157.86		Commissioners		2/3/2025		590	
Sheriff		2/3/2025		107		Commissioners		2/3/2025		1921.93	
Sheriff		2/3/2025		1770		Commissioners		2/3/2025		92	
Sheriff		2/3/2025		4829.5		Commissioners		2/3/2025		37507.68	
Sheriff		2/3/2025		12.46		Commissioners		2/3/2025		66855	
Sheriff		2/3/2025		85.48		Commissioners		2/3/2025		27016	
Sheriff		2/3/2025		136.03		Commissioners		2/3/2025		34443	
Sheriff		2/3/2025		3.46		Commissioners		2/3/2025		1600	
Sheriff		2/3/2025		23.76		Commissioners		2/3/2025		68.25	
Sheriff		2/3/2025		22.28		Commissioners		2/3/2025		315.1	
Sheriff		2/3/2025		930		Clerk of Courts		2/3/2025		1440.86	
Sheriff		2/3/2025		157.5		Clerk of Courts		2/3/2025		67.7	
Sheriff		2/3/2025		7294.92		Clerk of Courts		2/3/2025		18.57	
Sheriff		2/3/2025		15.8		Clerk of Courts		2/3/2025		32	
Sheriff		2/3/2025		722.04		Clerk of Courts		2/3/2025		521.16	
Sheriff		2/3/2025		29.96		Clerk of Courts		2/3/2025		2821.68	
Ross County Court System		2/3/2025		1358.59		Building Department		2/3/2025		351.85	
Ross County Court System		2/3/2025		459		Building Department		2/3/2025		69.99	
Recorder		2/3/2025		34.25		Building Department		2/3/2025		32.99	
Prosecuting Attorney		2/3/2025		949.12		Building Department		2/3/2025		65.96	
Prosecuting Attorney		2/3/2025		34.5		Building Department		2/3/2025		33.95	
Planning Commission		2/3/2025		45.8		Board of Elections		2/3/2025		26.95	
Planning Commission		2/3/2025		161.08		Board of Elections		2/3/2025		75700.47	
Planning Commission		2/3/2025		2.5		Automatic Data Processing B		2/3/2025		610	
Planning Commission		2/3/2025		4500		Automatic Data Processing B		2/3/2025		404.14	
Planning Commission		2/3/2025		10134.4		Automatic Data Processing B		2/3/2025		94.81	
Juvenile Court		2/3/2025		127.5		Automatic Data Processing B		2/3/2025		454.97	
Juvenile Court		2/3/2025		71.75		Auditor		2/3/2025		37.31	
Juvenile Court		2/3/2025		9789.53		Auditor		2/3/2025		22.25	
Juvenile Court		2/3/2025		500		Auditor		2/3/2025		537.32	
Juvenile Court		2/3/2025		61.23		Auditor		2/3/2025		164.58	
Juvenile Court		2/3/2025		75.04		Auditor		2/3/2025		3060	
Juvenile Court		2/3/2025		6.75		Auditor		2/3/2025		875	
Juvenile Court		2/3/2025		15.5		Auditor		2/3/2025		95500	
Juvenile Court		2/3/2025		2850		Adult Probation		2/3/2025		19.86	
Juvenile Court		2/3/2025		158		Adult Probation		2/3/2025		45.99	
Juvenile Court		2/3/2025		255.71		Adult Probation		2/3/2025		75.3	
Jury Commission		2/3/2025		767.45		Adult Probation		2/3/2025		45.99	
Engineer		2/3/2025		241.61		Adult Probation		2/3/2025		14.11	
Engineer		2/3/2025		6566.29						\$544,801.21	
Engineer		2/3/2025		21341.76							
Engineer		2/3/2025		54.98							
Engineer		2/3/2025		1484.19							
Engineer		2/3/2025		3597.83							

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 20, 2025 through February 3, 2025, in the amount of \$79,437.25 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

APPROPRIATION OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, \$2,500,000.00 be appropriated from General Fund into account code 100-01-12-7451 Grant JFS Children’s Services, per a request of February 3, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$300.00 be appropriated from Common Pleas General Project into account code 219-20-00-7550 Other Expense, per a request of February 3, 2025 from the Ross County Court Admin CP Gen Div.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Everson seconded, to transfer \$62,000.00 from account code 226-60-00-7101 Advertising & Printing, into account code 226-60-00-7550 Other Expenses, per a request February 3, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to transfer \$2,500,000.00 from account code 100-00-00-0010 General, into account code 088-31-01-4825 SCOJFS Children Services, per a request February 3, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Auditor for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL#	METHOD OF DISPOSAL
5	Printers	106, 109, 110, 111, 3038	Disposed of
3	Computers	3039, 3979, 112	Disposed of

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

CONSTRUCTION CONTRACT AGREEMENT WATER POLLUTION CONTROL LOAN FUND BATCH 4 2024

Mr. Lowe moved, Mr. Everson seconded, to enter into a construction contract with JB’s Construction to furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the improvements embraced in the project; namely, Batch 4 2024 WPCLF all in strict accordance with the Contract Documents. This project will connect three households to central sewage in the Village of Bainbridge at a cost of \$10,650.00.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

SATISFACTION AND RELEASE OF MORTGAGE

Mr. Lowe moved, Mr. Everson seconded, to approve the Satisfaction and Release of Mortgage, through the Ohio Regional Development Corporation, formerly known as Coshocton County Development Office, Coshocton, Ohio 43812, hereby certifies that a certain mortgage deed dated September 5, 2019, filed for record September 26, 2019, in the original amount of \$44,890.00 and recorded in OR Book 535, Page 3837-3840 of the Official Records in Ross County, Ohio, executed and delivered by Darla .I. Butler, unmarried, to the City of Chillicothe and Ross County. The City of Chillicothe and Ross County further certifies that said mortgages have been satisfied and are hereby canceled and released; and the Recorder of Ross County, Ohio is directed to release the same of record.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

CURRENT AGRICULTURAL USE VALUATION AND RENEWAL APPLICATION

Mr. Lowe moved, Mr. Everson seconded, to renew the current agricultural use valuation application for airport farmland in 2025.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION AND REMISSION

Mr. Lowe moved, Mr. Everson seconded, to apply for the Real Property Tax Exemption and Remission for the LCNB building, 33 West Main Street, Chillicothe OH, for the 2025 tax year.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

2025 CEBCO WELLNESS GRANT AGREEMENT

Mr. Lowe moved, Mr. Everson seconded, to enter into a grant agreement for CEBCO funds, \$4,000.00 for salary for the County Wellness Coordinator and \$16,140.00 for wellness programming for 2025.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

ACGP SERPENT MOUND PROJECT DESIGN FIRM AMENDMENT EXPAND SCOPE OF SERVICES

Mr. Lowe moved, Mr. Everson seconded, to approve a contract amendment for the ACGP Serpent Mound project. The Basic Services fees to be paid to the Architect are increased by \$200,000 for exhibit design as outlined in Exhibit A of the Amendment.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

EQUITABLE SHARING AGREEMENT AND CERTIFICATION

Mr. Lowe moved, Mr. Everson seconded, to sign the Equitable Sharing Agreement and Certification that sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

**BID OPENING FELLING TREES CHARLESTON PIKE WEST OF EXISTING BRIDGE**

Bids were opened as advertised at 10:30am for Tree Felling ODOT Item 201. Only one bid was received, Vermillion Trees, at a total cost of \$117,825.00. Bids were given to the County Engineer to review and make the award.

**APPLICATION FOR APPORPRIATION TO ATTEND MEETING/CONVENTION**

Mr. Lowe moved, Mr. Everson seconded, to approve a travel request from EMA Director Mark Thompson to attend the Ohio EMA Debris Management Training Course at the Fairfield County EOC in Lancaster on February 6, 2025 at no cost to the county.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

**NOMINATION FOR MEMBER APPOINTMENT LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners, by its President, Jack A. Everson, nominate Amy Jones, Harrison Township Fire Department, Michael Preston, Ross County Sheriff’s office, Mark Thompson, Ross County EMA, Andrew Fultz, Adena Health System, Kiara Pridemore, Ross County Health District, Kelly Ward, Ross County Health Department and Janet Littler, Red Cross Central & Southern Ohio Region, for an appointment to the Ross County Local Emergency Planning Committee (LEPC), by the State Emergency Response Commission (SERC), for the term from January 27, 2025 thru August 9, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on February 3, 2025, with James E. Lowe and Jack A. Everson in attendance and David Glass absent.

**RESOLUTION 006-25**

In the matter of authorizing interest collected on certificates of judgment to be deposited in the Clerk of Courts' Computerization Fund. (§2335.241 Revised Code of Ohio).

**WHEREAS**, in order to support the effective use of computerization within the office of the clerk of the court of common pleas, Clerk of Courts Jordan L. Wheeler, has requested that the commissioners adopt a resolution authorizing the clerk of courts to deposit in a fund, interest that is due on certificates of judgement issued by the clerk, pursuant to division (c) of Ohio Revised Code Section §2335.19; and

**WHEREAS**, Ohio Revised Code §2335.241 stipulates that the clerk of courts shall pay to the county treasurer the interest authorized by this resolution, and in turn, the county treasurer shall deposit the interest earnings into the Clerk's Computerization Fund previously established under division (B)(l) of §2303.021 of the Ohio Revised Code; therefore be it

**RESOLVED**, by the Ross County Board of County Commissioners, that the interest that is due on certificates of judgment issued by the clerk as heretofore noted be and is hereby authorized to be deposited into the Clerk of Courts' Computerization Fund; and be it further

**RESOLVED**, that this resolution must be adopted on an annual basis prior to January 31<sup>st</sup>.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

**CONTRACT ENTERED INTO POWERDMS BY NEOGOV**

Mr. Lowe moved, Mr. Everson seconded, to enter into a contract with PowerDMS for the Ross County Sheriff’s office for Power Ready Subscription for staff scheduling, which includes calendar view/editor, rotations, trade board, timeoff, notifications, custom reporting, OT forms, shift bids, and payroll exports. Year 1 cost is \$14,389.38 with year 2 being \$13,225.00.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

**BIDS RECEIVED FOR JANITORIAL SERVICES AT THE ROSS COUNTY SERVICE CENTER**

Two bids were received, Vocational Guidance Services (\$290,688.00) and K & K Carpet Care (\$179,280.00). The bids were reviewed and Mr. Lowe moved, Mr. Everson seconded, to accept the bid provided by K & K Carpet.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

The following proclamation was passed at the regular meeting of the Ross County Board of Commissioners on February 3, 2025, with Jack A. Everson and James E. Lowe in attendance and David Glass absent.

**BLACK HISTORY MONTH**

**WHEREAS:** Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History and in 1976 became a month long celebration; and

**WHEREAS:** spurred by growing racial violence, particularly the 1908 race riots in Springfield, Illinois a group of African American leaders joined together to form the National Association of the Advancement of Colored People (NAACP); and

**WHEREAS:** the Black History Month 2025 theme “African Americans and the Labor” is a powerful reflection on the pivotal role that the hard work of African Americans has played in shaping our country’s history. This theme underscores the diverse and significant ways in which labor—whether voluntary or involuntary, skilled or unskilled—has been at the core of the Black American experience; and

**WHEREAS:** the County of Ross is proud to honor the history and influence of African Americans in our community, throughout our state, and nation. **NOW, THEREORE**, we call upon the public to seize the opportunity to honor the too-often neglected accomplishments of Black Americans, and the Ross County Board of Commissioners, do hereby proclaim February 2025 to be

**BLACK HISTORY MONTH**

We encourage all citizens to celebrate the diverse heritage and culture, and continue efforts to create a world that is more inclusive, peaceful, and prosperous for all.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Everson, yes; Mr. Glass, absent. Motion carried.

**OTHER BUSINESS**

**Seth Brown – Globe Furniture** showed the Commissioners two designs for new chairs

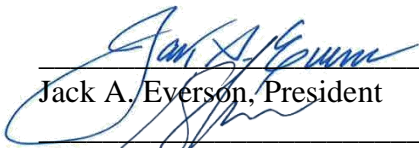
**Jim Hatfield – Township Trustees Board President** – Mr. Hatfield asked the Commissioners about resolution 79-138 Piggyback Sales Tax. None of the current Commissioners are familiar with this resolution, nor is the County Auditor. Mr. Hatfield presented a bit of history regarding the resolution in question and the Commissioners will do some research to see if they can garner more information on how the tax was enacted and when and why it is no longer in place. A future meeting will be held with the Township Trustee presidents to discuss avenues for funding the townships.

**McNamee Law Group and Ryan McDaniel from Duncan Oil** informed the Commissioners the sale of TRM has taken place with Duncan Oil being the purchaser. The Commissioners will continue to meet with Mr. McDaniel to discuss how to grow the airport.

**Commissioners Work Session**


**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of February 3, at 1:34p.m., Board of Commissioners of Ross County, Ohio



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Jack A. Everson, President



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James E. Lowe, Vice President

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David Glass, Commissioner